

<b>Committee:</b> Ordinary Council	<b>Date:</b> 2 <sup>nd</sup> November 2022
<b>Subject:</b> Chairs' reports and Members' Written Questions	<b>Wards Affected:</b> All
<b>Report of:</b> Claire Mayhew – Corporate Manager (Democratic Services)	<b>Public</b>
<b>Report Author/s:</b> Name: Claire Mayhew - Corporate Manager (Director Services) Telephone: 01277 312741 E-mail: claire.mayhew@brentwood.gov.uk	<b>For Information</b>

In accordance with the Council's Constitution a brief written report by each committee Chair covering their area of responsibility is provided for Members' information at each Ordinary Council meeting.

Any Member may ask a Chair a written or oral question on

- (a) any matter included in a Chair's written report; or
- (b) any matter in relation to which the Council has powers or duties or which affects the Council's area and which falls within the area of responsibility of the Chair's committee.

Due to that no meetings have taken place before the publication of this agenda. No Chair reports have been included within the agenda.

However, Members are allowed for written and oral questions this will not exceed 60 minutes without leave of the Mayor.

### **Appendices to this report**

Chairs Reports for:

- Appendix A: Audit and Scrutiny Committee - to follow
- Appendix B: Community, Environment and Enforcement Committee – to follow
- Appendix C: Housing Committee - to follow
- Appendix D: Planning & Licensing Committee - to follow
- Appendix E: Policy, Resources & Economic Development – to follow